

Ellie Houston

Interior Designer

Contact



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Transferable Skills

- Enjoy working as part of a team
- Friendly and approachable
- Confident with public speaking
- Confident dealing with customer/client queries and requests
- Punctual
- Calm under pressure

Software Knowledge

- AutoCAD 2D & 3D
- Sketch-up
- Adobe Photoshop
- Adobe InDesign
- TwinMotion
- Model Making inc. Laser cutter & 3D Printer
- Canva
- Microsoft Word, Powerpoint & Excel
- Xero Accounting Software

Interests

- **Travel** (South Africa being my favourite so far!)
- Zumba
- **Walking**, summer hikes and activities
- Charity fundraising - CRUK & LPT
- Most recently **Wordle!**

References

- Penny Sykes - Final Year Tutor
University of Huddersfield
- Maria Spencer - Founder/
Lead Interior Designer Spencer
Interiors
- Simon Goldie - Store Manager
Dunelm

(contact details available on request)

Personal Statement

Hi, I'm Ellie a final year BA(Hons) Interior Design student at the University of Huddersfield. I'm actively seeking job opportunities in the field, as a graduate interior designer from June 2022. I am eager to initiate my professional career, working in the interior design industry after studying and being involved in previous work experience roles the past 4 years. My primary focus over the past 8 months has been my FMP, where I have been researching, conceptualising and developing design ideas for 'an innovative and future focused workspace for young professionals'. As an extremely hard working and bubbly individual with a willingness to learn I am looking for a company that has similar attributes and will allow me to bring fresh ideas and a burst of energy to the team! I have learnt key communication and client/customer service skills throughout my time in various employment roles, most recently working at Spencer Interiors as an Interior Designer & Studio Assistant as part of my university placement year.

Education

UNIVERSITY OF HUDDERSFIELD | 2018-Present

- Queensgate, Huddersfield
- BA(Hons) Interior Design (4 Years inc. placement)

TRAFFORD COLLEGE | 2017-18

- Manchester Road, Timperly, Altrincham
- Art & Design Foundation Diploma

LYMM HIGH SCHOOL & SIXTH FORM | 2010-17

- Oughtrington Lane, Lymm
- 3 A-Levels - Product Design, Sociology & Geography
- 2 AS-Levels - Product Design, Geography
- 10 GCSE'S - A-C including Maths, English & Science

Work Experience

SPENCER INTERIORS | INTERIOR DESIGNER & STUDIO ASSISTANT (Placement) | Aug 2020-Sept 2021

51 Walton Road, Stockton Heath, Warrington, Cheshire

- Working collaboratively within a small team.
- Dealing with clients in private meetings, over the phone and on house visits.
- Designing schemes and bespoke elements using a variety of software and resources such as Photoshop and fabric books.
- Interacting with suppliers and their products.
- Creating quotes & invoices for clients, suppliers and trades.

DUNELM | SALES ASSISTANT | Sept 2017-Aug 2020

Unit 1, Trafford Retail Park, Neary Way, Manchester & Beck Road, Ringway Industrial Estate, Huddersfield

- Serving customers and dealing with their requests on the fabric, window treatment and Made to Measure departments.
- Cash handling on the tills.
- Working with colleagues from both stores to create an enjoyable experience for customers.
- Dealing with customer queries, refunds and complaints.

LAUREL HOUSE INTERIORS | RETAIL ASSISTANT | Sept 2016-Sept 2017

30 The Cross, Lymm, Cheshire

- Serving customers and dealing with their requests.
- Cash handling on the check out and cashing up of tills.
- Dealing with customer queries, refunds and complaints.
- Repricing and organising of fabric books.

TUW DESIGNS | WORK EXPERIENCE | June 2016

Mere Mill, Mereside Rd, Mere, Knutsford, Cheshire

- 3-weeks work experience at an interior design company.
- Using Sketch-up and Photoshop to create a design for a new showroom and on-going residential project for the company.
- Repricing and organising fabric books.
- Visited previous and on-going projects for the company.